

【ISSM Interactive Poster Speaker Information】

We are delighted to welcome you as an integral part of ISSM 2024 that is coming next month.

We hope that you enjoy and benefit from your participation in the conference.

This manual is intended to guide you through the process of being a speaker.

It contains the information about presentation materials, audio-visual requirements/operation, conference site, etc. Please carefully review and understand the information in this manual.

Again, thank you for agreeing to participate in the ISSM 2024.

We look forward to meeting with you and encourage you to contact with us any questions or concerns regarding ISSM 2024.

Best Regards,

ISSM Office

C/O Semiconductor Portal, Inc.

issm_2024@semiconportal.com

ISSM Website: <https://issm.semiconportal.net/authors/>

1. Conference Venue

The ISSM conference venue is KFC Hall in Ryogoku, Tokyo, JAPAN.

The ISSM conference will be held in the Room “KFC Hall” and “KFC Hall Annex” at 3F of the venue.

<Access>

- Six-minute walk from the West Exit of **JR Ryogoku Station**.

-There is a direct connection from the A1 Exit of the Ryogoku Station **on the Toei Oedo Line**.

From Tokyo Station

- Take the JR Yamanote Line from Tokyo Station; change to the JR Sobu Line at JR Akihabara Station; get off at the JR Ryogoku Station; the hall is a six-minute walk from the station (West Exit).

From Narita International Airport

From Narita International Airport

-Around 70 minutes by train

Take the Keisei Skyliner from Narita Airport Station; change to the JR Yamanote Line at Nippori Station; transfer to the JR Sobu Line at JR Akihabara Station; get off at JR Ryogoku Station.

-Around 90 minutes by taxi

From Haneda International Airport

- About 45 minutes by train

Take the Keikyu Airport Line from Haneda Airport (connects directly to the Toei Asakusa Line); change to the Toei Oedo Line at the Daimon Station; get off at Ryogoku Station.

- About 45 minutes by taxi

KFC Hall

KFC Hall & KFC Hall Annex

1-6-1 Yokoami Sumidaku, Tokyo 130-0015 Japan

+81-5610-5810 <http://www.tokyo-kfc.co.jp/facility/hall/>**<Floor Map>****2. Speaker Schedule****a) Speaker Registration**

Speaker registration will be located in front of KFC Hall (main room) on 3F of the building. The speaker registration starts at 8:15 am, Monday, December 9, 2024 through December 10th, 2024. Please pick up your registration badge

b) Presentation Schedule

The program schedule might be changed.

Kindly check once again your presentation schedule at the ISSM program schedule site at

<https://issm.semiconportal.net/program/>

All speakers are requested to keep your presentation time as scheduled.

c) Briefing with Session Chair

8:40-9:00, Tuesday, December 10, 2024 (Backyard Room, 3F)

d) 3-minute Flash presentation (ROOM A)

11:30-12:00, Tuesday, December 10, 2024 (Room A)

There will be "NO" Q & A period for the 3-minute talk.

Please take an assigned seat in front of the podium in ROOM A.

e) Poster Session

12:00-13:00, Tuesday, December 10, 2024 (Foyer).

Please bring or send your poster with you and set up by yourself by 12:00 on December 10.

Your poster board will be ready in the morning on Tuesday, December 10.

Push pin, sticky tape etc will be provided.

f) Speaker LUNCH

Lunch box will be provided to all speakers at the BackYard Room on both day during lunch time.

g) Speaker Seat Assignment

The speakers on the day are kindly requested to seat on the first two rows of the tables in front of the podium reserved for the speakers so that the chairmen easily recognize you.
After your session finishes, please feel free to move.

h) AV Equipment at podium

Equipment will be available at podium: podium microphone, PC
The spec of PC which ISSM office provides; Windows10/11 Microsoft365

Our engineer will make sure that the first page of your presentation will be on the screen at the beginning of your presentation.

NOTE: Due to the hybrid event, the PC for the presentation on the podium will be connected to Zoom.

The screen of that PC will be broadcast on the venue's screen and on the online viewing screen.

Therefore, bringing your own computer is strictly not allowed. Please be sure to use the computers at the secretariat.

i) Presentation Data

All of the presentation data submitted will be pre-loaded into our computer and the speakers are requested to operate our computer during presentation.

All speakers are encouraged to check presentation materials prior to presentation.

Please visit AV desk in your session rooms on during break before your session.

Kindly submit your presentation data through online your page by December 2nd, 2024

*If you really need to make revisions to your presentation on and after December 3rd, bring your final presentation material in USB memory stick to the AV desk in the conference room where you will make presentation. The ISSM AV desks will be open from 8:15 am. The data file should be named with your presentation number with "REVISED". (eg, PC080_REVISED) ISSM staff at the AV desks in the conference rooms will upload your revised presentation onto the computer of your session.

j) ISSM Awards

Poster session will be held at **18:00-18:30 PM, Tuesday, December 10th**.

Latter half of the poster session, ISSM Awards will be announced.

3. Proceedings

All final paper file in PDF format that we received from authors will be in the conference proceedings.

It is scheduled to be distributed by e-mail with download URL on December 9th, 2024.

4. Online (Zoom) and recording

This ISSM will be held as a hybrid symposium as it is announced. All the presentation will be available online and will be recorded.

The recorded presentations will be available as on-demand video about for a month.

5. Materials you need to submit

Presentation Material by **December 2nd, 2024**

Online Submission Page (Your Page) : <https://www.semiconportal.com/issm/s/result-login.php>

*Presentation Materials Review by Program Committee

The program committee members will check the presentation materials, especially from the viewpoints to prevent the presentation too much commercial.

In case that they find any items such as company logo or product trade mark etc, they will be removed.

(School logos, not corporate logos, are allowed once.)
ISSM secretariat may also ask the authors for further correction upon.

Detail For Interactive Poster Presentation on the day of Presentation

Interactive Poster Presentation is consisted of both 3-minutes Flash presentation and a poster session.

1. Briefing with Session Chair

8:40-9:00, Tuesday, December 10, 2024 (Backyard Room, 3F)

2. 3-minute Flash presentation by Poster Speaker

11:30-12:00, Tuesday, December 10, 2024 (Room A)

There will be "NO" Q & A period for the 3-minute talk.

Please take an assigned seat in front of the podium in ROOM A

**Need to submit the presentation material by December 2nd, 2024.*

Presentation material for 3-minute Flash presentation

FOUR (4) slides

Items should be included into the cover page

1. Poster presentation title
2. Presenter's detailed information (Name, Affiliation, Title, e-mail address)
3. Abstract area and ID (e.g. FD-O-999)
4. Submission Format: Powerpoint

3. Poster Session

12:00-13:00, Tuesday, December 10, 2024 (Foyer).

Please bring or send your poster with you and set up by yourself by 12:00 on December 10.

Your poster board will be ready in the morning on Tuesday, December 10.

Push pin, sticky tape etc will be provided.

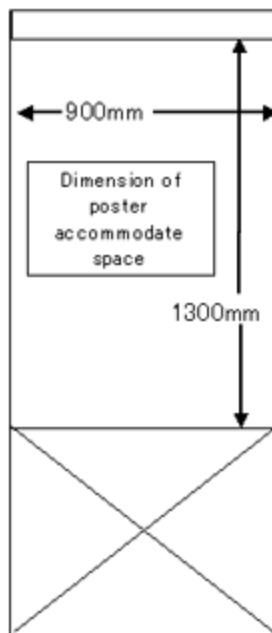
The Poster session will be held at only at the venue.

Poster for Poster Session

You are responsible for bringing/sending your poster to the conference. You may hand carry your poster. If you need them, shipping instructions and guidelines are listed below.

Please DO NOT send your poster C.O.D.

POSTER Size and board information (actual board size is 900*1800)



The Interactive poster session is an extremely dynamic opportunity for you to converse with professional colleagues. Your posted materials contribute only a portion of the experience and should encourage dialogue. The higher the quality of the posted charts, the higher the quality of the interactions
The poster should be a visual representation of your paper's textual information.

The poster can be one unit or many units, as long as the total size fits the 0.9m wide by 1.3m high area. There are no limitations to what the design of your interactive poster can be. We want to emphasize aesthetics: attractiveness, color, clarity and legibility. The objective is to capture the audience's attention, so the more colors and graphics that you use on your poster the better, as opposed to just text. Recommended material is a heavy grade paper that provides support. However, regular grade paper can also be used. The poster board is compatible with pushpins.

Shipping Information

1. Please ship to the following address:
Kokusai Fashion Center KFC Hall & Rooms
10F, 1-6-1 Yokoami Sumidaku, Tokyo 130-0015 Japan
+81-3-5610-5801
ATTN: ISSM2024 (12/9-10) at KFC Hall
2. When you arrive to set up your interactive poster display, your box(es) will be at your poster location. Unpack things very carefully and be watchful of how items were packed; you'll have to pack it up similarly at the end of the conference using the same boxes and materials.
3. REMINDER: At the end of the conference, you will need to repack your own materials and affix labels (labels will be provided) for shipment back to your home site. The labels will have a place for you to write your Name, Company, Complete Address, and Phone Number on the labels.

Your contacts

Please feel free to contact with ISSM secretariat staff at Semiconductor Portal, Inc.:

ISSM Secretariat c/o Semiconductor Portal, Inc.

issm_2024@semiconportal.com